

**Appendix C**

(Refers Para 14 (a) of Guidelines)

**ARMY PUBLIC SCHOOLS**  
**APPLICATION FOR TEACHING STAFF (PGT/TGT/PRT)**

Application form for the post of \_\_\_\_\_  
School where you would like to work :-  
\_\_\_\_\_

Please paste  
recent passport  
size colour  
photograph  
(Do not staple)

1. **Personal Data** :-

(a) Name in full (Block letters) : \_\_\_\_\_

(b) Son/Daughter/wife of : \_\_\_\_\_

(c) Date of Birth and Age as on 01 Apr : \_\_\_\_\_ Age \_\_\_\_\_

(d) **Address:-**

(i) Present Residential Address : \_\_\_\_\_  
\_\_\_\_\_

(ii) Permanent Home Address : \_\_\_\_\_  
\_\_\_\_\_

(e) **Contact Details** :-

(i) Landline No with STD Code : \_\_\_\_\_

(ii) Mob No (Self) : \_\_\_\_\_

(iii) Alternate Mob No : \_\_\_\_\_

(iv) E Mail ID : \_\_\_\_\_

2. **Present /Previous Occupation** :-

(a) Designation of Post : \_\_\_\_\_

(b) Name and Address of Institution/  
Organisation : \_\_\_\_\_

(c) Designation of Superior Incharge : \_\_\_\_\_

(d) Contact No of Superior  
(for verification if needed) : \_\_\_\_\_

(e) Period of notice you will have to give, : \_\_\_\_\_  
If selected

(f) What salary are you drawing : \_\_\_\_\_

3. **Family Life** :-

- (a) Marital Status : Single/Married/Widowed
- (b) If Married/Widowed :-
- (i) Name & Occupation of Spouse : \_\_\_\_\_
- (ii) No of Children with age and Sex : \_\_\_\_\_

4. **Education Records: School, College or University** :-

Examination	Marks Obtained	Percentage	Division	Year of Passing	Subjects taken	Name of University/Board
10 <sup>TH</sup>						
12 <sup>TH</sup>						
Graduation						
P.G						
D.Ed						
B.Ed						
M.Ed						
PGDCA						

- Note : (i) Graduation/Post Graduation through correspondence or regular : \_\_\_\_\_
- (ii) Photocopies of Marks sheets to be attached.

## 5. Have you Cleared CSB (OST)/CTET/STET (Photocopy of Score Card to be attached) :-

- (a) **CSB (OST)** :-
- (i) Part A : Date \_\_\_\_\_ Marks \_\_\_\_\_ % \_\_\_\_\_
- (ii) Part B : Date \_\_\_\_\_ Marks \_\_\_\_\_ % \_\_\_\_\_
- (iii) Part C : Date \_\_\_\_\_ Marks \_\_\_\_\_ % \_\_\_\_\_
- (b) CTET : Date \_\_\_\_\_ Marks \_\_\_\_\_ % \_\_\_\_\_
- (c) STET : Date \_\_\_\_\_ Marks \_\_\_\_\_ % \_\_\_\_\_

## 6. Name of classes you would prefer to teach with subjects :-

- (a) Classes \_\_\_\_\_ (b) Subjects \_\_\_\_\_

## 7. Training in NCC, Scouting, Music/Art/Dramatics or other such activities, Give rank, status/proficiency achieved \_\_\_\_\_

## 8. Merit Scholarship won ? If so what ? \_\_\_\_\_

9. Languages you can read write and speak fluently.  
 (a) \_\_\_\_\_ (b) \_\_\_\_\_ (c) \_\_\_\_\_
10. Any books/article written ? if so, give their titles/Magazines in which published ?  
 \_\_\_\_\_

11. **Experience.** Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet)

Experience as PRT		School/ College	Subject Taught	Classes taught	Total exp in years
From	To				
<b>Experience as TGT</b>					
<b>Experience as PGT</b>					

**Note :Photocopies of Experience Certificates to be attached.**

12. **Aptitude.**
- (a) Subject (s) which you enjoy teaching most ? \_\_\_\_\_
- (b) Other area (Cultural activities) \_\_\_\_\_
- (c) Which subject you can teach to the students ? \_\_\_\_\_
13. **Games & Sports/Co-Curriculum Activities.**
- (a) Which major games do you play ? \_\_\_\_\_
- (b) Can you take indoor/outdoor games with boys and girls ?
- (i) Indoor Boys \_\_\_\_\_ (ii) Outdoor Boys \_\_\_\_\_
- (iii) Indoor Girls \_\_\_\_\_ (iv) Outdoor Girls \_\_\_\_\_
- (c) What co-curriculum activities can you teach? \_\_\_\_\_
14. **Health.**
- (a) What kind of health do you keep ? \_\_\_\_\_
- (b) Do you need any medical treatment/assistance for the disease you are suffering from \_\_\_\_\_
- (c) Are you differently abled ? Give details \_\_\_\_\_

15. **Computer Knowledge** (Separate sheet can be att)

- (a) Have you done any degree/diploma in computer give details: \_\_\_\_\_
- (b) Any experience on working on computer give details: \_\_\_\_\_
- (c) Do you own a personal Laptop, if yes give details: \_\_\_\_\_
- (d) Your knowledge of computer hardware : \_\_\_\_\_

16. **Other Activities.**

- (a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution: \_\_\_\_\_

## 17. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

- |                |                |
|----------------|----------------|
| (a) Name _____ | (b) Name _____ |
| Address _____  | Address _____  |
| _____          | _____          |

## 18. I have/have not been selected at CSB Interviews held at \_\_\_\_\_ on \_\_\_\_\_ and I have been/have not not been selected for appointment at \_\_\_\_\_.

**Agreement**19. **If appointed** :-

- (a) I agree to abide by the AWES Rules and Regulations for Army Public Schools.
- (b) I undertake to serve the school till the end of the final term, ie upto the finalization of the results of the class taught or a period specified/fixed by the management.
- (c) I confirm that I am aware that my service would be liable to transfer in organizational interest at the discretion of the management.
- (d) I solemnly state that all the above particulars/statements are true to the best of my knowledge and belief.

Date : \_\_\_\_\_

(Signature of applicant)

**Instructions to Candidates**

1. Please download and print the Application Form.
2. Fill the name of only one school in a cluster.
3. All details at Ser 1 (Personal data) are mandatory. Fill up in Block Capitals.
4. Paste one recent coloured passport size photograph on the form and attach one additional photograph for call letter.
5. Send by Post/by Hand. No applications will be accepted via e-mail.
6. Attach DD for Rs 250/-payable at a bank close to the location of the school.

**SELF DECLARATION FORM**

1. I declare that I am not involved in any Legal/Disciplinary cases and no case is pending against me in any court of law as on date.
2. I declare that I have not been terminated/dismissed from earlier service due to Inefficiency/ unsatisfactory performance of duties from any institution previous employment.

Place :

Name \_\_\_\_\_

Date :

Signature \_\_\_\_\_